

# **SHULLSBURG ALUMNI ASSOCIATION CHAPTER BY-LAWS**

## **ARTICLE I - NAME**

Section 1. The name of this Wisconsin Corporation shall be the Shullsburg Alumni Association.

Section 2. The principal office of the organization shall be located at P.O. Box 595, Shullsburg, Wisconsin 53586.

## **ARTICLE II - MEMBERSHIP**

Section 1. Any person who has attended Shullsburg School District shall be eligible for membership in this organization with full privileges thereof.

## **ARTICLE III - DUES**

Section 1. The Board of Directors with the approval of the membership shall set the lifetime dues of this organization. Lifetime membership dues for new members as of March 8, 2016 are \$10.00 per person which includes electronic access to the association's newsletters or \$25.00 per person which includes a 5 year subscription to the association's newsletter by mail.

## **ARTICLE IV - MEETINGS**

Section 1. The annual election meeting of the organization shall be held at the Annual Banquet. The Board of Directors shall determine the exact date of the meeting. Notice of this meeting will be announced in the organization's newsletter.

Section 2. Meetings of the Board of Directors shall be held at the call of the President. At all meetings of the Board of Directors a majority shall constitute a quorum.

## **ARTICLE V - GOVERNMENT**

Section 1. The government of this organization shall be vested in the Board of Directors, which shall be subject to the will of the membership.

Section 2. The Board of Directors consists of nine (9) persons: President, Vice-President, Secretary, Treasurer, and five Directors. Only members of the Association are eligible for the board.

Section 3. The Board of Directors shall have control and management of the property and management of the organization, subject to the will of the membership. Funds of the organization shall be withdrawn from the bank or banks with which they are on deposit by the signature of both the Treasurer and one other designated board member.

Section 4. A vacancy on the Board of Directors, or in any office, shall be filled by vote of the Board of Directors. Such appointee will serve until the next regular election for that position.

## **ARTICLE VI - ELECTIONS**

Section 1. At the Annual Banquet there shall be an election. Initially nine persons shall be elected to the Board of Directors. Three members will be up for election each succeeding year on a rotating basis. Candidates for office must declare their intent in writing to the Alumni Board no later than two weeks prior to the announced date of the Annual Banquet.

Section 2. The Board of Directors shall meet for organization and election of officers. The Board shall elect from among its members a President, Vice-President, Secretary and Treasurer to serve a term of 1 year.

Section 3. Members of the Board of Directors who miss two (2) consecutive meetings without good cause may be removed from the Board of Directors.

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## **ARTICLE VII - DUTIES OF OFFICERS**

- Section 1. The President: is chief officer of the organization, and shall supervise the organization's affairs and activities and shall make an annual report thereon to the members.
- Section 2. The Vice-President: shall preside at membership and Board of Directors meetings in the absence of the President, and shall work with the President.
- Section 3. The Secretary: shall keep a permanent record of the minutes of meetings, shall be custodian of all official records of the organization, and shall serve as historian.
- Section 4. The Treasurer: shall keep the financial books of the organization, disburse funds as required and shall have a written report at Board meetings and an annual summary report on the financial condition of the organization. At the end of the Treasurer's term, the books shall be audited as determined by the Board of Directors.

## **ARTICLE VIII - AMENDMENTS**

- Section 1. These by-laws and policies may be amended by a two-thirds vote of the Board of Directors present at any meeting provided at least ten (10) days prior written notice of the proposed action has been given to each member of the Board of Directors.

## **ARTICLE IX- COMPENSATION**

- Section 1. No member shall receive any compensation for any activity connected with the association. Any member, upon vote of the Board of Directors, shall be entitled to reimbursement for approved actual expenses incurred in connection with his/her duties as a member of the organization upon presentation of proper receipts.
- Section 2. The Shullsburg Alumni Association will not be held liable for any accidents occurring on or off the grounds of any event that is being held by the Shullsburg Alumni Association.

## **ARTICLE X - RESIGNATIONS**

- Section 1. An officer may resign his/her office upon written notice to the Board of Directors. This notice must be given at least ten (10) days prior to a meeting.

## **ARTICLE XI - COMMITTEES**

- Section 1. The President, subject to the approval of the Board of Directors, shall appoint special committees. The President, at his/her discretion, may remove and/or replace a committee member. These committees shall include but not be limited to: the Banquet Committee, the Newsletter Committee, and a Publicity Committee. The committee's Chairperson shall report to the Board of Directors.

## **ARTICLE XII - PURPOSE**

- Section 1. The purpose of this organization shall be to:
- a. Provide its members with opportunities to renew old acquaintances.
  - b. Provide civic service through the organized efforts of its membership to promote the welfare of the Community and its citizens through active, constructive projects and programs.

## **ARTICLE XIII - FISCAL YEAR**

- Section 1. The fiscal year of this organization shall be from September 1<sup>st</sup> to August 31<sup>st</sup>.

Amended 3/8/2016